



KLAMATH COUNTY PLANNING DEPARTMENT

Vacating Lot Line Application

Submittal Requirements (Please include the following with the application and the application fee.)

- _____ 1. Lot Line Vacation Application Form.
- _____ 2. Written Statement of Proposal indicating why you are proposing this application.
- _____ 3. Copy of the subdivision plat. (Obtain at County Clerk, Surveyor or County Web Site)
- _____ 4. Preliminary title report for the property. (Please contact a title company)
- _____ 5. Identify the property on the subdivision plat and describe what utilities exist.
- _____ 6. Identify any special districts (e.g. road district, fire district, etc.) for the property.
- _____ 7. Application Fee - \$600 (check made payable to the Klamath County Planning Department)
- _____ 8. Review Fee - \$150 (check made payable to the Klamath County Surveyor)
- _____ 9. Vacation Mapping Fee - \$100 (check made payable to the Klamath County Assessor)

Vacating Lot Line Procedure

(Information only)

- 1. Review application and determine completeness.
- 2. Send Public Notice to Agencies (including utility companies) to provide opportunity to comment; response deadline is 20 days.
- 3. Prepare Planning Director's Report and draft Final Order.
- 4. Prepare Agenda Report (blue sheet) and send to BOCC office.
- 5. BOCC's office will schedule agenda item for a regular Tuesday meeting.
- 6. After Board action, the Final Order will be signed and recorded
- 7. The Planning Department will distribute a copy of the recorded Final Order to the applicant and affected agencies.



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(Pursuant to ORS 368.326 - 368.366)

Filing Fee _____

File No. _____

Applicant/Property Owner

Name: _____ Phone#1 _____

Address: _____ Phone #2 _____

City: _____ State: _____ Zip: _____

E-mail: _____

Property Description (lot lines to be vacated)

Block _____ Lots _____, _____, _____ of _____ (Subdivision or Tract No.)

Assessor's Map & Tax Lot Number:

Township _____ Range _____ Section _____ Tax Lot(s) _____ & _____ & _____

Street Address: _____

Total Acreage _____ Zoning _____

Current use(s) of the property _____

Signatures

I hereby certify that I am the legal owner(s) of the above noted property and request that the governing body initiate the proceedings for the lot line vacation pursuant to ORS 368.326-368.366; that the information contained herein is accurate to the best of my knowledge; and that the requested lot line vacation will not violate any deed restrictions attached to the property.

Owner Date

Owner Date